

**HOLY FAMILY PARISH
PASTORAL COUNCIL MINUTES
April 7th, 2015**

MEMBERS PRESENT: Father Celestine Byekwaso, Jerry DeBruin, Pat Kosuth, Jim Margetta, Mike Folgert, Ann Bradford, Ann LaFleur

Excused: Frank Faucett, Nora LaPlant, Ryan Johnson

1. Meeting was called to order in the John Paul II room at 6:30 p.m. by Jim Margetta. Father Celestine led the opening prayer.
2. **Approval / Amendments**
 - a. **Minutes from the meeting on March 3rd, 2015**

A motion was made to accept the minutes by Pat Kosuth and seconded by Mike Folgert.
 - b. **Agenda for April 7, 2014.** Motion was made by Jerry DeBruin to accept the agenda. Seconded by Ann Bradford.
3. **Public Participation / Correspondence / Information from Parish staff members:**
 - a. Nora shared that the font used in previous meeting minutes was difficult to read, so the standard font will be used going forward.
4. **Committee Reports:**
 - a. **Decorating Teams:** Nora was in attendance to report.
 - b. **Hospitality – update on Stewardship list, key leaders and publication.**
 - i. The committee reviewed the list of stewardship sign-ups to identify each type of service and who would be the appropriate contact person. Jim will summarize the list and provide to Father, the Council and the Parish Staff. Father will take this information so it can be communicated to the affected contact person(s).
 - c. **Finance Council – update provided by Nora LaPlant**
 - i. Nora provided notes prior to the meeting. The finance council approved adding an additional handicap ramp on Park Street, a new printer has been installed in the parish office, the parish received a \$1,000 donation from a parishioner + \$600 from the Pinochle group to renovate the kitchen cupboards. Lastly, the collection will be bagged in the back of church as it is collected by the ushers.
 - ii. Finance committee rejected the request for new song books as they felt the red ritual song books are still in good condition. Jim to re-communicate the reason for the request for consideration.
5. **Activities / Projects**
 - a. **Adult Faith Formation Options**
 - i. Doug Barry event on 3/24 was well attended with over 100+ and the feedback has been positive. It was recognized that we had visitors from several other parishes in the community. The alignment with the sign-up team for the Perpetual Adoration Chapel was also a positive from the event. Ann L. suggested we get more copies of

his CD's for the parish to have for distribution. Father will reach out to order one dozen additional copies for parishioners to share.

- ii. Esto Vir Men's conference was attended by Ryan and Jim with 6 other men from our Parish. Perry Carlson wrote a short summary for the bulletin right after the event. One suggested item from the conference is for a men's group to be initiated called "On the Way". At this time, there is no one to step forward with this assignment and there are concerns about what time would work for this. Jerry suggested that maybe Sunday morning would be a good time to do so prior to Mass.
- iii. Jim suggested we pursue the end of life discussion topic as our next speaker. Pat recalled we agreed previously to do this with the annual meeting. This is typically scheduled for August.

- b. **Young Adult / Leadership ideas:** Ryan was not at the meeting to report any updates.
- c. **Church Directory:** Ryan provided information prior to the meeting on the cost to have a photographer on site for two Saturdays. He had previously provided some options on the book publication. Two concerns were brought forward by the committee that could not be answered at the meeting. One, is there enough time to get all the pictures taken with the proposed 4 hour blocks on two Saturdays? Two, what is the risk with mistakes having someone taking the pictures and someone else publishing the directory book. Jim to follow up with Ryan about these details. In the meantime, Pat agreed to reach out to other parishes in the diocese to see what they have done. After further investigation we can put together a proposal on when this could be done toward the fall time (September was suggested). Next steps will be discussed at the next meeting.
- d. **Website usage tracking and potential for further use:** Ann B. asked her daughter to provide some feedback on our website as she has experience in this area. She stated that our looks very good. The recommendation she offered was to add more pictures of activities to make it more welcoming. Father also suggested we have a place to archive previous bulletin articles and list of events. Three take away actions identified.
 1. Jim to contact Elizabeth to see who manages the website content.
 2. Jim to reach out to the Marti Burkard about pictures she may have, or from Sally Faucett or from Bill Reimer. These could be added to the website going forward.
 3. Confirm there is a link to the Diocese website on our local website – COMPLETE, there is.
- e. **Music / New Song Books:** Parish finance council did not support the need for new song books for the parish. Jerry asked how the music / song selections were made. He was going to follow up with Carolyn at 8 A.M. Mass to see how the music is selected. Father has recommended that in May and October, Marian hymns are chosen more often. Jim questioned if we should look at the position of having a music leader that would support the parish and STAA. This position would provide guidance / leadership for the music programs and choirs collectively. Father stated he wanted to discuss further with one individual going forward before proceeding further.

- f. **Calendar of Events – longer term planning:** Pat suggested that we create a longer term annual calendar that shows what items we need to start preparing for beyond a few months. This could be used for planning speakers, events and committees. We run late on planning events like the church picnic because we are not looking out far enough. Jim to put together a rough draft and ask the council to help populate it going forward.

 - g. **Parish Picnic and Polka Mass idea:** A parishioner approached Father about having a polka mass and possibly a church picnic. The council agreed we are too late for the picnic planning and we have no one stepping forward to lead. Mike can contact Mary Falkenberg to see if she has the history on the last picnic and the necessary committee support. Father to reach out to this person about leading the polka mass in the fall timeframe. Ann L. suggested the polka mass could be tied to an another type social event like a pot luck or chili party.

 - h. **New Members to the council – open position to fill:** Jim reviewed the membership status and the need to fill one open position. Jim to contact the person(s) who expressed an interest through the stewardship sign up to see if they are interested in joining the council.
6. **Pastor’s Report:** Fr. Celestine reported he will be on vacation in May and has aligned all the necessary items in his absence. He asked that when he defines who will be covering his schedule, the council support welcoming those visiting priests.
7. **Tabled items so we don’t forget:** Billboard Advertisement, End of Life Speakers, Future recognition opportunities with the annual meeting.
8. **Next meeting time:** April 28th, 2015 @ 6:30 PM John Paul II room
9. **Closing Prayer**
- a. Motion to adjourn 8:15 p.m.: Motion was made by Pat Kosuth and seconded by Ann Bradford.

Respectfully Submitted,
Jim Margetta