

**HOLY FAMILY PARISH
PASTORAL COUNCIL MINUTES
April 28th, 2015**

MEMBERS PRESENT: Father Celestine Byekwaso, Jerry DeBruin, Pat Kosuth, Jim Margetta, Mike Folgert, Ann LaFleur, Nora LaPlant, Ryan Johnson

Excused: Frank Faucett, Ann Bradford

1. Meeting was called to order in the John Paul II room at 6:30 p.m. by Jim Margetta. Father Celestine led the opening prayer.
2. **Approval / Amendments**
 - a. **Minutes from the meeting on April 7, 2015**

A motion was made to accept the minutes by Jerry DeBruin and seconded by Pat Kosuth.
 - b. **Agenda for April 28, 2014.** Addition was made to the Decorating Teams section by Nora LaPlant. Motion was made by Mike Folgert to accept the modified agenda. Seconded by Nora LaPlant.
3. **Public Participation / Correspondence / Information from Parish staff members:**
 - a. Alice Kuehl had recommendations related to the Church Directory. Jim Margetta brought these to the meeting and discussed during the agenda on this topic.
 - b. Mike Folgert suggested we add to the bulletin that Pastoral Council Meetings are open to all parishioners to attend. Elizabeth to add a statement to the bulletin in upcoming months.
4. **Committee Reports:**
 - a. **Decorating Teams:**
 - i. Nora LaPlant has typed up the list of items for decorating St. Joe's Church. She also has taken pictures so decorators have some reference to use if needed. The suggestion was made by Father for Nora to also post a copy on the bulletin area for the ushers to use as well.
 - ii. Nora LaPlant also did some research and is recommending we purchase a new Nativity Set for OLOL church as the current one is worn/damaged thru normal use. She provided quotations of \$1,700 and the group agreed it was a sound approach. Discussion on publicizing different fund raising options or asking people to donate to purchase particular items. Before any action is taken, Nora should discuss with the Finance Council. This could something started in July/August timeframe.
 - b. **Hospitality – update on Stewardship list, key leaders and publication.**
 - i. The committee reviewed the updated list as edited by the office staff. The council group was in agreement this was a good first list. Father asked Nora LaPlant to take this information and communicate to the affected contact person(s) identified.
 - ii. The committee agreed that we should move up Stewardship weekend from November to September. This will allow us more time to gather additional support for Advent & Christmas seasons. Father to coordinate with Elizabeth Kopish at the office.

c. Finance Council – update provided by Nora LaPlant

- i. Nora does not attend the meeting, however read through the Finance Council's meeting minutes. Updates on bishop appeal and some spending items. Also, the Finance council will have some changes in membership as some of the members are at the end of their term.
- ii. Jim Margetta reported the Diocesan Pastoral Council Policies states we need to meet once per year with the Finance Council. Jim will contact the Finance Council to coordinate. Several topics of interest are; annual parish meeting, picnic, new nativity, future speakers, photo directory, need for future Deacon and the polka mass.

d. Diocesan Council Meeting report from Pat Kosuth

- i. Bishop Ricken is pleased with the progress of the pastoral plan and very concerned about Mass attendance in all Parishes. Information about chancellor's office tasks is being published to the Parish Office. Pat also provided a copy of the Diocesan event calendar.

5. Activities / Projects

a. Adult Faith Formation Options

- i. Father requested additional copies of the Battle Ready CD's from Doug Barry related to the event on 3/24. These copies were distributed to the group to pass out to any parishioners interested and to continue to share with others.
- ii. Esto Vir Men's conference was attended by Ryan and Jim with 6 other men from our Parish. One suggested item from the conference is for a men's group to be initiated called "That Man is You". At this time, there is no one to step forward with this assignment and there are concerns about what time would work for this. Jerry suggested that maybe Sunday morning would be a good time to do so prior to Mass. Jim to investigate what is the agenda from these meetings happening in other parishes. The group agreed to keep this on the agenda.
- iii. Jim suggested we pursue the end of life discussion topic as our next speaker. The council agreed this was a great topic. It was originally thought to do this at the same time as the Parish Annual Meeting. However, this would not provide enough time. Nora will contact Jane Mattson to see if she can help coordinate such a speaker from the Diocese. Pat suggested we look at having an attorney and funeral director also attend to support potential questions.

b. **Young Adult / Leadership ideas:** Ryan Johnson reported no new progress on this other than Menominee continues to do a good job with this and we should collaborate with them as much as possible.

c. **Church Directory:** Ryan provided information on quotes for the photographer and publisher of the book. The council asked to look at more than two dates/times, how the books would be distributed, who would pay for them, if we could add names of those who did not want their picture, how to get pictures submitted if someone could not attend, how to buy the pictures, should we have staff pictures and activity pictures from the website. Ryan will finalize the information so we can provide details to the Finance committee. Target timing is to take pictures in September and publish before year end.

- d. **Longer range calendar of events for the Pastoral Council to use for planning purposes.** Jim Margetta provided an example to the council members for their review and feedback. This will be a living document that will require someone from the council to maintain going forward.
 - e. **Website usage tracking and potential for further use.** Father to ask Elizabeth to add a note to the bulletin information people of the Facebook link as the location for pictures/activities. The note should make it clear that you do not need to be a Facebook user to go to this link to see the pictures.
 - f. **Music:** Father has recommended that in May and October, Marian hymns are chosen more often. Jerry DeBruin confirmed that Carolyn Rice selects the music and connects the song choices to the readings. Father stated he will be having some meetings related to musicians.
 - g. **Polka Mass idea:** The council decided to go with only the Polka Mass without the after event at the center. This was based on timing and no one to own this particular event. Father will reach out to see if he can coordinate the musicians for the Mass in October.
 - h. **New Members to the council – open position to fill:** Jim Margetta reviewed the membership status and the need to fill one open position. Jim contacted Jaime Benson (signed up on the Stewardship list and was agreed to previously by the council members) who agreed to join the council and will so at the May meeting. Frank Faucett has asked to step down due to his availability to attend. Pat Kosuth will reach out to another candidate to see his/her interest.
6. **Pastor's Report:** Fr. Celestine reported he will be on vacation in May and has aligned all the necessary items in his absence. He reported on STAA Friday Mass, the Cemetery committee success and Faith Formation year end.
7. **Next meeting time:** June 2nd, 2015 @ 6:30 PM John Paul II room
8. **Closing Prayer**
- a. Motion to adjourn 8:30 p.m.: Motion was made by Ryan Johnson & seconded by Ann LaFleur.

Respectfully Submitted,
Jim Margetta